

Terms And Conditions

By enrolling your tamaiti (child) in an Everyone Out programme, you do so in full agreement with these Terms and Conditions and acknowledge that you have read, fully understand and agree to the following:

ENROLMENT

- Enrolment places will be filled on a first come, first serve, basis.
- Ahead of enrolments opening, staff tamariki (children), returning students and their siblings will receive a priority place over a new family joining.
- All spaces are non transferrable.
- Everyone Out may need to make changes, without notice, to the proposed programme due to environmental conditions, or educator illness or absence.

I give permission for the enrolled child(ren) to participate in the Everyone Out nature programmes at the venue location I enrolled them in, either:

- Huntleigh Girl Guide Centre and the surrounding Huntleigh Park Reserve
- Or
- Island Bay Scout Hall, Dover Street, Island Bay and surrounding lawn, bush, golf course and pine forest.

Nature School

I understand that I am enrolling my tamaiti/tamariki to attend the full 8 week term.

Booking is not secured until the enrollment form has been completed in full, you have received an email confirming enrollment, and either paid the enrollment fee in full, or agreed upon a payment plan with the Programme Kaiwhakahaere (Manager).

FEES AND PAYMENT

Nature School

A one off (non refundable) administration fee of \$30 per whanau will be payable at the time of enrolment.

Everyone Out Nature School fee is \$600 per 8 week term, commitment to the full term is required.

- An invoice will be emailed at least a week before the start of each term or if starting mid-term within three days of enrolment confirmation. The invoice will detail specific payment options and conditions. Payments can be made via internet banking. A receipt may be issued on request.
- Payments must be made in advance of sessions commencing.
- Payments may be made in up to three installments by prior arrangement only.

Holiday Programme

Everyone Out Holiday Programme fee is \$67 per day. No administration fee applies.

- A 5% sibling discount applies for any tamariki booked into the same activity as their sibling(s).
- There are limited spaces available offered at a 50% community service card (CSC) discount. These spaces are for whānau who would see our fees a barrier to attendance. Please email the Programme Manager at rachel@everyoneout.co.nz to check the availability before making a booking.
- An invoice will be automatically generated by the enrolmy system. The invoice will detail specific payment options and conditions. Payments can be made via credit card (fees apply) or via internet banking. A receipt will be issued once payment is received.
- Please note if you choose to pay by Credit Card there will be a small charge of 1.85% of your booking charge added to your total. If you wish to avoid this fee please pay by internet banking. Account information is detailed on your invoice.
- Payments must be made prior to your tamariki's sessions commencing, but can be made in part payments by prior arrangement only.

Non payment of fees (without payment plan agreement) could mean a withdrawal from the programme, and any outstanding fees will be transferred directly to a third party collection agency.

I understand that, as per policy, additional fees may be incurred for any tamariki in attendance outside of programme hours

CANCELLATIONS, ABSENCES AND CHANGES TO ENROLMENT

Please note that by completing the enrolment process you have committed to the fee of your child(ren)'s enrolment.

I understand that refunds will not be given for cancellation of a programme booking. Credits may be given in line with Fees Policy.

PROMOTION AND DATA COLLECTION

- Everyone Out reserves the right to gather data and keep case studies in relation to progress and achievement; and to use this material in any publications and/or marketing purposes.
- No real student names will be used in any public forums.
- Everyone Out reserves the right to take photos and/or video of activities and tamariki participating in those activities, for documentation, data collection, promotional and publicity purposes.

Nature School

- By enrolling at Everyone Out Nature School, you give consent for photos and/or video to be taken of your tamariki, unless otherwise instructed in writing.

Holiday Programme

- If you DO NOT want your tamaiti to appear in photos and/or video parents must state this by choosing 'No' to the photo permission question on the Enrolmy safety enrolment form.

PRIVACY ACT 1993 STATEMENT :

- The information that you have supplied will only be used for the safe and effective operation and management of our programme.
- The information will not be passed on to any third parties.
- You are welcome to review the information pertaining to your tamaiti/tamariki enrolment at any time.

DISCLAIMER

- By completing the enrolment you consent for your tamariki to participate in the programme's activities.
- You understand that there are risks associated with your tamaiti/tamariki participating, and accept that, to the extent permitted by law, the programme management and staff will not be liable for accidental injuries (and any associated losses) which may occur.
- To minimise the risk of accidents, the programme has safety procedures, including rules and boundaries for behaviour, that will be consistently applied.